

From: Vankeerbergen, Bernadette
To: [Nini, Paul](#)
Cc: [Heysel, Garrett](#); [Wilson, Luke](#); [Fletcher, Richard](#)
Subject: Design 5798 (one-time study abroad to Milan)
Date: Tuesday, November 01, 2016 10:22:00 AM
Attachments: [image001.png](#)

Dear Paul,

On Friday, October 28, the Arts and Humanities 2 Panel of the ASC Curriculum Committee considered a proposal for a one-time study abroad to Milan to be offered under Design 5798.

The Panel did not take a vote on the request but would like the following points to be addressed first:

- P. 1 of the syllabus contains the goals and expected learning outcomes of GE Education Abroad and GE Diversity-Global Studies. Since this one-time offering is not requesting those GE categories, the GE language needs to be removed.
- Relationship between credit hour rationale and the schedule:
 - The submitted credit hour rationale sends the message that the schedule is pretty well set. Specific times for formalized instruction and structured educational experiences are determined. However, the schedule in the syllabus does not link to this credit-hour rationale document: indeed, the schedule does not even break down activities by day. Request to further develop the schedule in the syllabus so that it ties clearly to the credit hour rationale. In other words, for each time slot identified in the credit hour rationale, the Panel should be able to see the equivalent activity in the schedule.
 - As currently presented in the credit hour rationale, this trip is really worth 6 semester credit hours. Indeed, 37.5 contact hours of formalized instruction amount to 3 semester credit hours. In addition, 75 contact hours of structured educational experiences amount to 3 semester credit hours. Hence, the 6 semester credit hours. When the proposer further develops the schedule in the syllabus (see bullet point above), he/she should consider whether all those activities are indeed going to take place, whether they are properly identified as formalized instruction or structured educational experiences (some activities might actually fall under free time)--and potentially whether the schedule might be too heavy at times (?)
- Use more complete disability statement. The current statement is very brief and does not contain the URL and e-mail address of the Office of Student Life Disability Services. The College's recommended statement is, "Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614-292-3307, slds@osu.edu; slds.osu.edu."

Should you have any questions about this feedback, do not hesitate to contact Luke Wilson (faculty Chair of the Arts and Humanities 2 Panel on Oct 28; cc'd here), or me.

Please feel free to send the revision to me and I will then take it to the Panel for their

reconsideration.

My best,
Bernadette



Bernadette Vankeerbergen, Ph.D.

Program Director, Curriculum and Assessment

College of Arts and Sciences

154D Denney Hall, 164 Annie & John Glenn Ave.

Columbus, OH 43210

Phone: 614-688-5679 / Fax: 614-292-6303

<http://asccas.osu.edu>